



WANGANUI FREE KINDERGARTEN ASSOCIATION

**REFEREE'S REPORT
TEACHER / HEAD TEACHER POSITIONS**

All information provided by you in this report will remain confidential to the Appointments Committee and will not be disclosed to the applicant. It is appreciated that you comment on all sections that you are able, as this will assist in determining the applicant's suitability to the position.

Please return to: Appointments Committee,
 Wanganui Kindergarten Association
 185 Victoria Avenue
 Wanganui

Please note: Please keep your comments within the limits of the boxes provided.

Applicant to Complete	
Applicants Name:	
Position Applied for:	
Kindergarten:	

Referee to complete	
Name:	Address:
Phone Number(s)	E-mail Address
We may decide to call you to discuss this reference further. Please indicate what time would be most suitable to phone.	Day () Evening () Times:
Please indicate if you wish to discuss any area of this reference further. Pleas state what part.	
Please indicate whether you agree to this reference being held on file for a maximum of 12 months in order that it can be used with further applications.	Yes () No ()

1. How long and in what capacity do you know the applicant?

2. Please comment on general teaching ability including implementation of Te Whaariki.
e.g. planning, evaluation and assessment

3. Please comment on the applicants specific teaching skills – include strengths and weaknesses.

4. Relationships with Children. Please comment also on: Positive Guidance, Interactions with Children, Children with Special needs

5. Please comment on the applicants relationships with other Teachers, Colleagues and Trainees. Include: response to supervision, working with colleagues, communication, dealing with conflict or tension within a team.

6. Relationships with the kindergarten community; Please include comment on discussing children's progress, involving families, respecting families

7. Please provide comment on general administration, including ICT.

8. Please comment on the applicant's leadership skills, including team building, conflict resolution and communication skills

I certify that to the best of my knowledge the above information is a factual representation of the applicant's abilities.

Signed:

Dated: